**ARTiBA Certification Sponsorship Request Draft**

*For Candidates Pursuing the CAiBP***®** *(*Chartered AI Business Professional*) Credential*

**Subject:** Request for Professional Development Support – CAiBP**®** Certification (ARTiBA)

Dear [First Name],

I’m writing to request your support in pursuing the CAiBP**®** (Chartered AI Business Professional) certification from the Artificial Intelligence Board of America (ARTiBA). This credential is tailored for professionals who lead or influence AI-related strategies, governance initiatives, or transformation efforts across business functions.

As AI becomes increasingly central to decision-making, operations, and customer engagement, I believe this certification will enable me to contribute more meaningfully to the strategic direction of our organization — not just by understanding the capabilities of AI, but by aligning its deployment with business value, ethics, and long-term impact.

The CAiBP**®** credential is built on the global AMDEX™ standards, with a strong emphasis on ethical AI leadership, change enablement, value assessment, and implementation governance — all critical for responsible enterprise adoption of AI.

**Organizational Value of This Certification:**

* **AI-Literate Leadership**: Builds my ability to engage with technical teams, vendors, and stakeholders in AI-enabled environments
* **Governance & Ethics Focus**: Ensures our AI initiatives remain compliant, responsible, and human-aligned
* **Strategic Deployment Readiness**: Equips me to better scope, oversee, and scale AI solutions across functions
* **Organizational Differentiation**: Enhances our positioning as a company that invests in ethical, well-governed, and value-aligned AI capability

**Certification Details:**

* Self-paced learning access via the ARTiBA LMS
* Certification examination (remotely scheduled and proctored)
* Globally verifiable digital badge and physical credential
* One-time cost: USD 700 (all-inclusive)

I believe this certification directly supports my growth and the strategic needs of our organization. I would appreciate your consideration of this request for sponsorship or reimbursement.

Please let me know if I can provide further documentation or initiate internal steps.

*Warm regards,  
[Your Name]  
[Your Job Title / Department]  
[Your Contact Information]*